

Science Olympiad Event Supervisor Detailed Event Information

Thank you for volunteering to serve as an Event Supervisor for the 2012 NorCal Science Olympiad State Finals. The Tulare County Office of Education is the proud host of the NorCal State Finals scheduled for Saturday, April 14, 2012. College of the Sequoias is the host site. Your time, effort, and expertise are greatly appreciated and are integral to the success of the Science Olympiad competition. The day of the event is an exciting, busy, energetic experience, and, hopefully, you will find it to be both beneficial and enjoyable.

Event Rules: Please read the current rules for your event carefully. As an Event Supervisor, **you are responsible for all areas of your event:** providing essential materials, tests, measuring devices, etc. Please don't use a test if the test has been used at the State or Regional level less than three years ago. There are 25 Division B teams and 24 Division C teams participating.

Please visit the NorCal Web site www.norcalscienceolympiad.com for all event information. Click "12 Tournament" then click on the Event Supervisor/Assistant Button for information on the following:

- **Event Descriptions and Score Sheet** – please click your particular event for a copy of the scoring sheet used for each participating team (if available, score sheets for each participating team will be included inside your on-site registration binder).
- **DRAFT Event Schedule** (final schedule will be posted prior to the event date)
- **Device Impound (if applicable)** – Impound will be at the event location during the time indicated on the schedule. Please be sure that **you or an assistant is present** during the time indicated.
- **Scoring Procedure & Disqualification Policy**
- **Individual Event Logistics** – information to be used as a guideline for each event
- **Schedule of the Day**
- **Scoring:** Score Counseling form and Scoring Check List
- **Appeal Form** (coach completes as needed and submits to arbitration committee)
- **Sample ID Form (Event Ticket)** – each TEAM completes this form **legibly** and turns it in to the Event Supervisor at the start of each event. The forms are used to announce winners during the Awards Ceremony. Please be sure the school name and students names are included on the form.
- **Dining services information** –Event Supes & assistants will receive a volunteer lunch voucher at registration good for lunch, available starting at 11:30 in the Alta Peak Building (Cafeteria). Food will be available on campus for teams or the general public for purchase in the Alta Peak Building (Cafeteria).

Appeal Form. If there is a concern about an event and the Event Sup. and participant cannot resolve the issue, then the COACH submits an appeal form to the Arbitration Board.

Ties: Check rules for tiebreakers. NO TIES PLEASE!

Parking and Registration: Check-in for event supervisors and assistants will take place in the Yokuts Wing, Room 11 beginning at 7:00 A.M. A scoring envelope containing all pertinent information for testing and scoring your event will be provided. Parking is free of charge. No overnight trailers or RVs are allowed.

Scoring Room: Please return your **event envelope** to the scoring area in YOKUTS Room 11 **as quickly as possible**. Please do not leave until the scoring official has reviewed your packet. We will also need your **telephone #** that day so we can reach you should questions arise.

All competitions must begin on time. If a team is late for a Sign Up event, then they will be rescheduled at the Event Supervisor's discretion and risk not participating in the event. All other teams will continue as scheduled. Regular 55 minute events must begin and end on time. If students arrive late, then they may take the test in the time remaining. If a participant leaves the testing room they will NOT be allowed back inside for any reason.

If you have questions or need equipment or supplies, please contact your Regional Director. Thank you for your help in making this a successful NorCal Science Olympiad State Finals.